

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
May 20, 2024

I. Call to order

The Meeting was called to order by Board President John Bohonek at 6:30 P.M.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: John Bohonek, Jamie Kulkee, Brian Thimm, Steve Weinheimer, Kevin Muche, Scott Firari and Tim Simmons.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

Roy Stern commented that 100% of community wants the school to be successful. Don't need debt. Area schools retired debt early. What are next projects. First the boilers and second the roof. Projects - pay as you go.

Renee Donegon will be retiring at the end of June. Working at the school has been a great experience with wonderful staff. We care about students and other staff. Proud of our school and the connections with kids. Thank you.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before the body.

- A. Approval of Minutes of the Regular Board Meeting –April 22, 2024
- B. Approval of Minutes of May 2024 Committee Meeting
- C. Approval of Minutes of Special Board Meetings – May 6, 2024 and May 13, 2024
- D. Approval of Financial Business: Approval of Bills (#44090-44152) Funds 10, 27, 38, 41, 50, 80
- E. Approval of Student Activity Accounts
- F. Approval of Resignation – MS Science Teacher, K-12 Band Instructor
- G. Approval of Retirement – Renee Donegon

A motion was made by Brian Thimm and seconded by Jamie Kulkee to approve the Consent Agenda as presented.

Motion passed 7-0 by roll call vote.

VI. Regular Agenda

A motion was made by Steve Weinheimer and seconded by Kevin Muche to approve the Regular Agenda as presented.

Motion passed 7-0 by roll call vote.

VII. Reports

A. Staff Member Recognition

Staff member recognition for May 2024 is Curtis Koch – Phy Ed and Health Teacher at the Jr./Sr. High School.

B. 5th Grade Invitation to Graduation

Ava Vaughan and Addison Dentici invited the school board to the 5th grade graduation.

C. Citizen of the Month

The following students are citizens for the month for May 2024.

Hustisford High School – Maddux Lang

Hustisford Junior High School – Zariah Gast

John Hustis Elementary – Madelyn Schmidt

D. Principal's Reports:

Mr. Bushey Reported:

Points of Interest:

- Thank you to Jeremy Ouellette from Northern Metal and Roofing Company, SSG Jennifer Splittgerber, and Alaric Keebler from the Army National Guard, Amanda Day from Steelcraft, and Aaron Hack from the YMCA for taking time to come speak to our students for another Falcon Future Talks. Great job to the ACP team for putting these presentations together and exposing our students to a vast array of career options.
- All Seniors that presented on Wednesday, April 24th, successfully completed the Senior Project. Thank you Steve Weinheimer for attending the presentations.
- On Thursday, April 25th, the FFA Wildlife CDE team competed at State and finished 23rd out of 37 teams. Andy Maas placed 15th individually out of 100.
- On April 26th, the Jr. / Sr. High participated in their Falcon Way incentive for meeting expectations. Thank you to the Army National Guard for providing the inflatable obstacle course and pugil pit.
- 79 students attended Prom on Saturday, April 27th, followed by 66 attending Post Prom. A very big thank you to all the individuals, parents, and businesses that organized or donated to the event. Your time, effort, and generosity is greatly appreciated.
- The Senior class trip occurred on Saturday, May 18th. The students enjoyed a day of golfing and visiting Bay Beach in Green Bay.
- Greg Boulanger and Holly Daley attended the Wisconsin Mathematics Council Math Conference on May 1st and 2nd.
- AP testing is completed. 17 students took 5 tests in Statistics, Psychology, Calculus AB, Biology, and Physics 1.
- The Spring Band concert for grades 5-12 took place on Monday, May 6th. Great job students.
- On Friday, May 10th, the Jr. / Sr. High School had a school-wide picnic. The students had the opportunity to eat lunch outside, participate in activities, and enjoy a beautiful day.
- On Monday, May 13th, Mr Jacquart's Careers class toured the Rolair facility. Thank you to Rolair for providing this experience to our students.
- The Spring Choir concert for all grades took place on Tuesday, May 14th. This concert really showcased the wonderful talent this district has. Great job students.
- The Jr. / Sr. Banquet was held on Wednesday, May 15th. A very big thank you to all the sponsors that so generously donate to the students. Congratulations to all the scholarship recipients.
- A Senior Project parent meeting was held on Wednesday, May 15th, with 5 parents in attendance. The Senior Project committee has had three meetings with the Juniors.
- On Friday, May, 15th, the current 5th grade JHE students had the opportunity to shadow a Jr. High student. All the students did a great job shadowing other students or experiencing a new environment.
- The Jr. High Student Council hosted a dance on Friday, May 17th. 26 students attended the event.
- The graduation ceremony will be held on Friday, May 24th, at 7:00 pm. Congratulations Seniors.

Mrs. Cramer Reported:

Points of Interest:

- It has been very busy at JHE this last month of school.
- I have had wonderful interest in the 3k program. We currently have 9 children interested.
- JHE had their annual Fun Run, they raised just over \$6,000. This was an awesome event and kids had a great time running laps and raising funds. At least a portion will be going to the playground fund.
- JHE students who met their reading goal were treated to a Timber Rattlers game with their family on May 4. From what I heard from many it was a ton of fun!
- I had our final check in with our reading pilot program. This was a grant funded program that brought reading materials into our kids hands. Overall, the program was a success, but not something that we will likely continue.
- Our 4th graders went to Hustis House and had a great time learning about our past. I had reports on how well behaved they were and how engaged they were. It is amazing that several of our retired staff members help to run this amazing day.
- Donuts with Grown Ups was amazing. We had over 200 people attend. This event was funded entirely by a grant that was written by myself and Rachel Weinheimer.
- Our 4th and 5th graders had their science fair and did an amazing job. They worked hard and did a great job presenting their information.
- Thank you to the Hustisford FFA for putting on their annual petting zoo. The kids loved it.
- Shout out to our students for an amazing 5th grade band concert and the JHE choir kids for their great performance during the choir concert. They rocked it with their T. Swift song and their other movie classics!
- Our 5th graders did their shadow day at the MS. They had fun. A couple were a bit intimidated and others were so eager to make the move.
- Several classes have gone on their field trips. It is so fun to see all of the smiling faces when they return.
- Thank you to the Hustisford Community Library for hosting our 4k and 5k students and giving them a tour.
- Our safety patrol students had a great time bowling and then came back to school for a pizza party. They were quite the hungry crew and ate 11 pizzas!
- We are having fun all the way through the end of the year. We will have field day on Thursday. Bounce Houses on Thursday. Water balloons at staff on Friday. Yearbook signing on Thursday. And tons of other classroom fun as well.
- 5th grade has their annual field trip to State Fair Park this week to plant flowers. This is such a great honor as we are the only elementary school to do this.
- 5th grade Graduation is on Wednesday night. It is at 6 pm. Hope to see you all there.
- Our kids are looking forward to the HS graduation walk through this week. They always love seeing the mentors come through in their cap and gown.
- Today was Sundae Monday at school as our student council treated all students to an ice cream sundae.
- Student Council treated the JHE staff to a \$10 Amazon card to thank them for their hard work during Teacher Appreciation week.
- Today we celebrated Mrs. Donegon as a staff and thanked her for her dedication to our district. We had a lunch for her and showered her with gifts!

As always....it is a great day to be a Falcon! #HustyProud

D. Athletic Director's Report

Spring Sports now on the 'downhill' with regular season games finished or finishing up this week.

Track

WIAA Regional today @ Pardeeville. Sectionals on Thursday @ Horicon.

Softball

The Girls will play their 2nd round Regional game @ Brookfield Academy tomorrow, 4:00. They won their opening round game 15-0 vs. Living Word Lutheran/Heritage Christian.

Baseball

WIAA opening round Regional game @ Clinton on Thursday, 5:00.

Girls Soccer

The Ladies will wrap up their regular season this week, tomorrow @ Campbellsport, 4:30, and Thursday @ Mayville, 4:30, for their 'Annual Pink Game'. They will open up their WIAA Regional play @ CWC, Thursday, May 30, 4:30.

E. Financial Director's Report

Monthly Highlights:

- Working on Cash Reconciliation, Grant Claims and the 2024-2025 Budget
- I recently had my regional CESA Meeting.
- I attended the WASBO Spring Conference last week. We got DPI updates and reminders on reporting requirements, GASB updates, and attended a great session about the impact on schools and how to respond to declining enrollment.
- Next week is the monthly WASBO Money Talks webinar where we talk about borrowing, investing and managing school district funds
- Our Audit with Vesta has been scheduled, they will be here July 22nd & 23rd.

Budget Update:

- Fund 10 - \$4,131,266 out of \$5,738,779 (72%)
- Fund 27 - \$516,949 out of \$712,959 (73%)
- Fund 50 - \$166,836 out of \$189,329 (88%)
- Fund 80 - \$67,431 out of \$84,988 (79%)

Hustisford School District Bank Accounts	
Hustisford State Bank	
	Balance as of
Checking / Savings Accounts	05/20/2024
District Checking	\$ 42,779
Fund 10 - Money Market Account	\$ 378,913
Fund 41 - Money Market Account	\$ 9,436
Fund 46 - Money Market Account	\$ 5,027
Benefits Design Group Acct-FLEX	\$ 11,878
Investment Accounts	
1-year CD Maturity date 1/29/25	\$ 20,000
1-year CD Maturity date 7/5/24	\$ 5,000
Loan Accounts	
Loan - Bassett	\$ 77,371
Loan - Gym Improvements	\$ 23,741
Local Government Investment Pool	
Fund 10 Savings Acct 2	\$ 13,972

F. Superintendent's Report

Points of Interest:

- I had a WASDA update on May 8. The update covered staffing for 2024-2025 as well as legislative updates, legal updates, and DPI updates. The main focus was Title IX.
- Shout out to the Community Education Dance Program on their amazing recital on April 26. It was held at Mayville HS in the auditorium. Our students did an amazing job. Shout out to Heidi Anderson for her expertise in teaching these very talented students.
- I attended an online webinar on April 29 on being an effective board member. This is part of a series that I am attending.
- I attended a zoom meeting on Title IX and the new regulations finally out from the federal government. I will be working with Neola to ensure that we are up to date on policies and training.
- I had a Trailways Exec Commission meeting on May 1. This meeting focused on the annual conference meeting which Glen attended.
- I have reached out for estimates on the fixes in the parking lots. I am waiting for written responses from the companies. I have reached out to 3 and will reach out to more if needed.
- We completed interviews for both art and 3K. We had great candidates for both positions. We will be seeking approval on the agenda this evening.
- We celebrated Staff Appreciation week May 6-12. The staff were treated to many fun things throughout the week. We went with a baseball theme and it seemed that all enjoyed their treats.
- Shout out to the PTC who also provided treats in both buildings.
- I had a PTC meeting on May 7.
- I had a phone call with a company who provides virtual SL services. I wanted to hear what they had to offer and how they met goals for children. Fortunately, we have a candidate and will be having interviews tomorrow. If not, we will likely have to take a closer look at a company that offers tele-therapy.
- Senior Awards night was a great celebration of the Class of 2024. Congratulations to all who received awards. Thank you to our community for their support of our students.
- I met with James Imaging to review the machines at JHE. We are not happy with the machines and are seeking a solution.
- I had a library board meeting on May 14.
- Mr. Miller brought in a rep to look at the JHE PA. This is something that is failing and will need to be fixed. We are looking at options.
- We will have a Neola update soon. I will be meeting with our rep.
- Earlier this year, we were excited to announce that JHE was named to the US News and World Report Top Schools in WI. JHE was ranked #44 in the state. This is truly an honor. This past month, we were notified that the Jr./Sr. High is in the top 40% of WI schools. They ranked #163. This ranking was the second highest in Dodge County. The only school ahead of us was Watertown HS. Congratulations to both schools. This is a true testament that our staff and students work hard each day to achieve great things. Keep up the great work.
- I had the staff fill out a survey about our district. I have the results and will be presenting them at the board meeting in June. We held a full staff professional development on this as well and had a great discussion with our staff members.
- We have been having issues with people on the weekends walking their dogs on campus and allowing them to run and not cleaning up after them. This is something that we will work on to identify and have our local PD help with if needed.
- Shout out to Jean Haan and Terri Kreitzman on running a successful plant sale this past weekend. This sale funds student scholarships.
- Tomorrow I have a webinar with the National Weather Service in regards to the threat of severe weather.
- It is a great day to be a Falcon!

VIII. Board Development

A. Trophy Case Update from Booster Club

The Booster Club will be replacing the trophy case at the high school. The school board thanked the Booster Club.

B. Presentation from Baird Financial on School Finance

Mike Clark from Baird Financial gave a presentation on school finance.

C. Future Facilities Planning

Where do we go? How do we achieve it? CIP – how to achieve it?

What is the best way to get information out to the community? Should there be surveys sent out to the community? Send out flyers with what we are doing to improve the schools.

All the school board members came with their list of the priorities 1, 2, 3 what they felt should be done at the schools.

IX. Committee Reports

Buildings and Grounds Committee – Mr. Muche updated the board on May 6, 2024

Buildings and Grounds Committee Meeting Minutes of Monday, May 6, 2024

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, May 6, 2024, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Kevin Muche, Chair; Scott Firari, Member; John Bohonek, Board President; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

New Business:

- Committee Overview—Mrs. Cramer provided an update on the purpose of the committee and how the committee functions.
- Maintenance Update—Mr. Bushey updated the committee on lock box installation at both buildings. He also updated on an AC issue at the HS that Bassett was in for. He provided an updated list of proposed summer maintenance items. He discussed ballast replacement at the HS building. The district purchased a backpack vacuum for the crew. Mr. Bushey also discussed whether or not floors can be waxed in the buildings due to no ac in the summer.
- HVAC Updates—Mrs. Cramer provided updates received from Bassett regarding fixes. She provided information on items in both buildings. She provided information on AC replacement for technology area, AC fix at HS, AC fix at JHE, boiler fix at JHE, water conditioning treatment in both buildings, and parts replacement in both buildings.
- Future planning and projects—The committee did not talk in length about this as it will be on board development. The committee will continue to have this as an agenda item as planning continues for future projects within the district.
- Parking lot repair—Mrs. Cramer had the estimates from last year that were done for the parking lots. She was directed to get the quotes updated. She will also reach out to others for quotes. The board will then determine whether or not to move forward with the proposed fixes or take an alternative route to fixes. Fixes were identified in the JHE driveway as well as the HS parking lot.

Policy and Personnel Committee – Mr. Bohonek updated the board on May 7, 2024

**Personnel and Policy Committee
Minutes from Tuesday, May 7, 2024**

Personnel and Policy Committee of the Hustisford School District Board of Education met on Tuesday, May 7, 2024 at 4:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Brian Thimm, board member; and Heather Cramer, Superintendent of Schools

- Committee Overview—Mrs., Cramer provided a brief overview of the committee structure and responsibilities.
- Staffing Updates—Mrs. Cramer provided updates to the committee in regards to current openings, interviews conducted, and potential openings. Mrs. Cramer also provided a brief update on a staff survey that was conducted.
- Summer Staffing—Mrs. Cramer provided an update to the committee in regards to summer school staffing needs and classes. Summer staffing will be on the May 20 agenda.

Business and Finance Committee – Mr. Weinheimer updated the board on May 7, 2024

**Business and Finance Committee Meeting
Minutes of Tuesday, May 7, 2024**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, May 7, 2024 at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Steve Weinheimer, Chair; Jamie Kulkee, Member; John Bohonek; Board President; Heather Cramer, District Administrator; and Jessica Holtz, Director of Finance.

New Business:

- Committee Overview—Mrs. Cramer provided an overview of the committee and its purpose.
- Budget Update –Mrs. Holtz provided a budget update of current budget expenditures. She also indicated that there was still Fund 10 revenue coming in.
- Staffing Updates—Mrs. Cramer provided updates on staffing and where we are at for hiring and current candidates for positions. The art and 3K position will be on for approval for the May 20th board meeting.
- 24-25 Budget Planning—The committee discussed various options within the budget. The committee reviewed the amount budgeted for each building for maintenance. The board will discuss future projects within the board development section of the meeting. Mr. Falkenthal provided information on uniform replacement for football for next year. He has also asked for funds to be placed in the budget for uniform replacement annually. The committee has asked to have him create a cycle that will be followed for replacement so that funds can be appropriately budgeted.
- Summer School Staff—Mrs. Cramer updated on summer school staff. The contracts will be on the May 20th agenda.
- 66.0301 Agreement with Dodgeland for OT—Mrs. Cramer presented the agreement with Dodgeland for approval. It is the same as the previous year in regards to hours.

Curriculum and Technology Committee – Mr. Weinheimer updated the board on May 6, 2024

**Curriculum and Technology Committee
Minutes of Monday, May 6, 2024**

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Monday, May 6, 2024 at 5:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

Present: Heather Cramer, Superintendent; Steve Weinheimer, Chair; John Bohonek, Board President; and Tim Simmons, Member.

- Overview of Committee—Mrs. Cramer provided an overview of the committee structure and the purpose of the committees and how they operate. She also provided the overall goals of the committee and what the committee typically deals with.
- Technology Update—Mr. Miller—Mr. Miller was not present but Mrs. Cramer provided his update. State level testing is complete. District level testing is starting. The network password will be reset at the end of the school year for safety reasons. MFA is still progressing. Mrs. Cramer discussed options for subs and summer school employees that are not our current employees as well. Mrs. Cramer indicated that JHE staff is currently reviewing the 4 curriculums that were identified by ACT 20. Mrs. Cramer also provided an update on the early reading screener that DPI will roll out.
- Legislative Updates regarding Act 20—Mrs. Cramer provide an update on Act 20 and the lawsuit that is currently progressing.
- Summer School Update—Mrs. Cramer provided an update regarding staffing and classes for summer school.

X. Old Business: N/A

XI. New Business

A. Personnel and Policy:

1. Resolution #2271: Approval of K-12 Art Teacher

A motion was made by Tim Simmons and seconded by Jamie Kulkee to approve the following resolution:

Approval of K-12 Art Teacher
School Board Resolution
#2271

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the employment of Emma Thuecks as the K-12 Art Teacher for the Hustisford School District beginning with the 2024-2025 school year. Her contract amount is \$44,000.

Motion passed 7-0 by roll call vote.

2. Resolution #2272: Approval of 3K Teacher

A motion was made by Steve Weinheimer and seconded by Brian Thimm to approve the following resolution:

Approval of 3K Teacher
School Board Resolution
#2272

BE IT RESOLVED, that the Board of Education of the Hustisford School District approves the employment of Danielle Lenhardt at the 3K teacher for the Hustisford School District beginning in the 2024-2025 school year. Her compensation is set at \$20.25 per hour.

Motion passed 7-0 by roll call vote.

3. Resolution #2273: Approval of 2024 Volleyball Coaches

A motion was made by Scott Firari and seconded by Kevin Muche to approve the following resolution:

Approval of Varsity Volleyball Coach
School Board Resolution
#2273

BE IT RESOLVED, that the Board of Education of the Hustisford School District approves the 2024 HS Volleyball Coaches as listed:

Varsity: Jackie Thimm --\$2,400

JV: Kasie Schreiber--\$1,800

Motion passed 6-0 by roll call vote. Abstain Brian Thimm

4. Resolution #2274: Approval of Summer Staffing Contracts

A motion was made by Kevin Muche and seconded by Jamie Kulkee to approve the following resolution:

Approval of Summer School Staff
School Board Resolution
#2274

BE IT RESOLVED, that the Board of Education of the Hustisford School District approves the following individuals for summer school employment as presented.

Teaching Staff:

Rachel Weinheimer

Molly Christianson

Erin Hensler

Jenny Roberts

Jean Haan

Bruce Haan

Morgan Maas

Erica Gaetz

Katie Powell

Louann Mantei

Libby Schellpfeffer

Curtis Koch

Chrissy Klis

Scott Wohling

Scott Jacquart

Dawn Wohling

Carrie Fetzer

Jamie Hess

Jodie Neu

Joy Pamperin

Tonya Wyse

Tammy Schellpfeffer

Kids Club:

Chellie Hildebrandt

Adrianna Griffin

Support Staff:

Samantha Simmons

Madee Peplinski

Bria Cramer

Jennifer Greer

Motion passed 6-0 by roll call vote. Abstain Tim Simmons

5. Resolution #2275: Approval/Denial of 2024-2025 Open Enrollment Applications

A motion was made by Scott Firari and seconded by Kevin Muche to approve the following resolution

Approval of Open Enrollment Applications for 2024-2025
School Board Resolution
#2275

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve 2024-2025 Open Enrollment Applications.

Motion passed 7-0 by roll call vote.

B. Business and Finance:

1. Resolution #2276: Approval of 66.0301 Agreement with Dodgeland School District for OT Services

A motion was made by Steve Weinheimer and seconded by Jamie Kulkee to approve the following resolution:

Approval of 66.0301 Agreement with Dodgeland School District for OT Services
School Board Resolution
#2276

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the 2024 -2025 66.0301 Interagency Agreement with Dodgeland School District for Occupational Therapy Services as presented. The Hustisford School District share is 40%. The total salary and benefits will not exceed \$84,600.

Motion passed 7-0 by roll call vote.

C. Curriculum and Technology: N/A

D. Buildings and Grounds: N/A

XII. Informational/Discussion Items

A. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, June 3, 2024, at 4:00 p.m.*
- *Policy/Personnel – Tuesday, June 4, 2024, at 4:00 p.m.*
- *Business/Finance – Tuesday, June 4, 2024, at 5:00 p.m.*
- *Curriculum/Technology – Monday, June 3, 2024, at 5:00 p.m.*
- *June Regular Board Meeting: Monday, June 17, 2024, at 6:30 p.m.*

XIII. Informational – Committee Assignments

Business and Finance: Steve Weinheimer (chair), Jamie Kulkee

Policy and Personnel: John Bohonek (chair), Brian Thimm

Curriculum and Technology: Steve Weinheimer (chair), Tim Simmons

Buildings and Grounds: Kevin Muche (chair), Scott Firari

XIV. Closed Session:

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (b) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Superintendent Evaluation

A motion was made by Brian Thimm and seconded by Tim Simmons to enter into closed session at 8:59 p.m.

Motion passed 7-0 by roll call vote.

XV. Return to Open Session

A motion was made by Kevin Muche and seconded by Jamie Kulkee to return to open session at 9:20 p.m.

Motion passed by voice vote.

XVI. Motion to Adjourn

A motion was made by Steve Weinheimer and seconded by Brian Thimm to adjourn at 9:20 p.m.

Motion passed by voice vote.

Heather Cramer – Recorder

Jamie Kulkee – School Board Clerk

Approved June 17, 2024